



St. Tammany Parish Public Schools

## *Tchefuncte Middle School*

1530 West Causeway Approach, Mandeville, LA 70471

Phone: (985) 626-7118 Fax: (985) 674-0773

<http://tchefunctemiddle.stpsb.org>

Mitch Stubbs, Ph.D.

*Principal*

Gina Gipson, M.Ed., NBCT

*Assistant Principal*

### **Carline Arrival: 2020 – 2021**

Cars should access the TMS campus using the western access road (TMS side). Cars will enter what used to be our bus loop. Students may exit the vehicle beginning with the 7:35 bell. Students will report directly to their homeroom class. Cars will exit the campus using the same access road when they arrived on campus. Cars accessing campus from the eastern access road (PES side) will be directed to turn around and enter properly.

### **Bus Arrival: 2020 – 2021**

Buses should access the TMS campus using the eastern access road (PES side). Buses will enter what used to be our car loop. Students may exit the bus beginning with the 7:35 bell. Students will report directly to their homeroom class. Buses will exit the campus using the same access road (PES Side) as when they arrived on campus.

### **Car Parking During the School Day**

The new bus loop (former car loop) can be accessed from 8:15-2:30 daily. All cars should make use of our parking spaces. Please do not park in the front circle drive.

### **Carline Dismissal: 2020 – 2021**

Cars may begin arriving on campus for dismissal at 2:45. Cars should access the same entrance and exit road that was used in the morning. You will be provided with card stock with your child's name and number. This paper should be mounted to the passenger side sun visor. This will allow us to make the car pick-up process as quick as possible. If you arrive prior to 2:45, you will be asked to move until 2:45.

### **Bus Dismissal: 2020 – 2021**

Buses should access the same entrance and exit road that was used in the morning. Students will be called once buses arrive. Buses may depart from the school once an administrator has cleared it.

### **Important Information:**

All transportation changes for any student should be emailed to Michele Cassidy at [michele.cassidy@stpsb.org](mailto:michele.cassidy@stpsb.org) 24 hours before the change is needed.

**Early checkout ends at 2:30 PM. This will be enforced this year due to transportation and safety guidelines.**

